

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

DEMOCRATIC SERVICES COMMITTEE

7 March 2019

REPORT OF THE ASSISTANT CHIEF EXECUTIVE AND CHIEF DIGITAL OFFICER– K.JONES

Matter for Decision

Wards Affected:

All Wards

Members’ Development and Training Programme

Purpose of Report

To update the Committee on the Members’ Development and Training Programme for 2018/19 contained in Appendix 1, and to seek a further steer from the committee in relation to the content of the Social Media and Committee Procedures training requested by Members.

Background

Section 7 of the Local Government (Wales) Measure 2011 requires local authorities to ensure the provision of reasonable training and development opportunities for its Members.

In accordance with Minute No 5 of the Democratic Services Committee held on 5 September 2018, the Committee identified the following four training priorities for the civic year 2018/19:

- Social Media
- Chairing skills (for Council meetings and meetings within community wards)
- Committee Procedures (following the update to the Constitution by the Head of Legal Services)

- Income Generation and Commercialisation

Financial Impact

The training programme will be accommodated within existing budgets or through learning activities that are at no additional cost to the Council.

Equality Impact Assessment

To ensure that all Members have access to the training that they identified during the survey carried out in May and June 2018. It is worth noting that 51 out of 64 Members completed the survey.

Workforce Impacts

The report refers to Elected Members rather than staff; however where the workforce will be affected, this will be managed within current staff capacity,

Legal Powers

Local Government (Wales) Measure 2011

<http://www.legislation.gov.uk/mwa/2011/4/contents>

Risk Management

By not providing training opportunities for Members the Council are not fulfilling its duties as set out in the Local Government (Wales) Measure 2011.

Consultation

There is no requirement under the Constitution for external consultation on this item; however all Members were consulted during May and June 2018 and invited to complete a survey identifying their training needs

Recommendation

To update the Committee on the Members' Development and Training Programme for 2018/19 contained in Appendix 1, and to seek a further steer from the committee in relation to the content of the Social Media and Committee Procedures training requested by Members.

Reason for Decision

To ensure that Members receive the training that they have indicated and are entitled to as set out in Section 7 of the Local Government (Wales) Measure 2011 requires local

Implementation of Decision

That the decision is proposed for implementation after the three day call in period.

Appendices

Appendix 1 – Member Training Programme

Officer Contacts

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